

Submitting a Technology Literacy Goal Inside ALEAT

CONSOLIDATED PLAN

Submitting the Technology Literacy Goal.

Once you are finished inputting your plan Strategies and Action Steps for the **Technology Literacy** goal, you may submit this goal to ADE for review and acceptance. Please only submit the **Technology Literacy** goal.

In order to submit Goals to ADE for review, you must be assigned as an LEA Submitter.

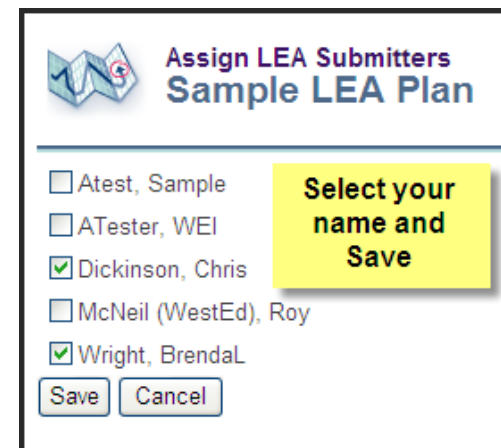


Overview

Status **In Progress** Progress: 30 %
(8 of 27) Action Steps Complete

Set LEA Submitters : Chris Dickinson, BrendaL Wright
Set SEA Reviewers : Christopher Dickinson, Bobbie Orlando

A red mouse cursor is pointing at the 'Set LEA Submitters' link.



Assign LEA Submitters
Sample LEA Plan

- ☐ Atest, Sample
- ☐ ATester, WEI
- ☒ Dickinson, Chris
- ☐ McNeil (WestEd), Roy
- ☒ Wright, BrendaL

Select your name and Save

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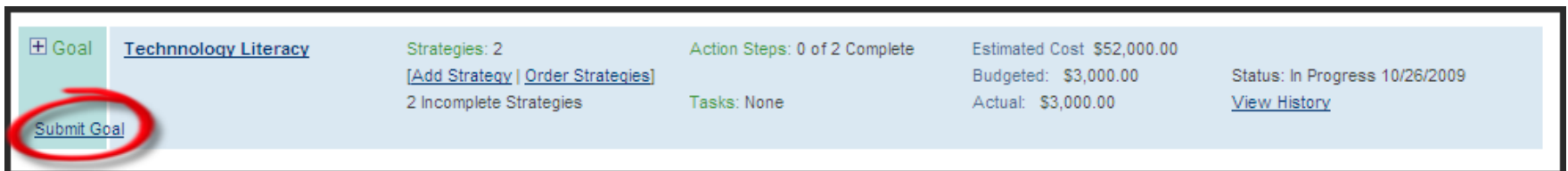
On the Plan Overview, locate the Technology Literacy goal.

You will see the Submit Goal link inside the goal box.

(This could be shown on the right or left side of screen depending on your screen size.)

(You will only be able to see this link if you have been assigned as an LEA submitter.)

Please do not submit any other “goals” for the technology plan. The strategies and action steps will be reviewed through filtering the Consolidated Plan by the “tech “ tags.



The screenshot displays a horizontal bar representing a goal in the ALEAT system. On the left, there is a green square icon with a white plus sign, followed by the text "Goal" in green. To its right is the goal name "Technnology Literacy" in blue, underlined. Further right, the text "Strategies: 2" is shown in green, with links "[Add Strategy | Order Strategies]" in blue below it. Below these links, it says "2 Incomplete Strategies". To the right of this, "Action Steps: 0 of 2 Complete" is shown in green, with "Tasks: None" in green below it. Further right, the cost information is displayed: "Estimated Cost \$52,000.00", "Budgeted: \$3,000.00", and "Actual: \$3,000.00". On the far right, the status is "Status: In Progress 10/26/2009" with a link "View History" in blue below it. In the bottom left corner of the goal box, the text "Submit Goal" is visible and is circled with a red hand-drawn circle.

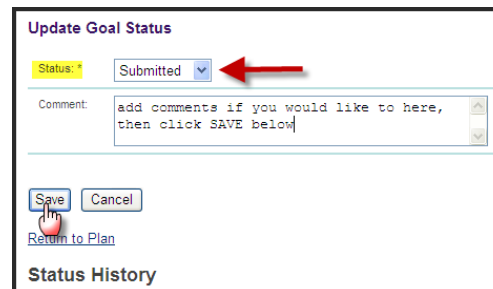
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Click the **Submit Goal** link to open the Update Goal Status page.

Select **Submitted** from the Status drop down list.

You may also include any optional remarks in the Comments field. When finished, press Save to continue. The system will send an automatic email notification to the ADE Ed Tech Reviewers informing them that the goal has been submitted. The new status is reflected on the plan.



Update Goal Status

Status: Submitted

Comment: add comments if you would like to here, then click SAVE below

Save Cancel

[Return to Plan](#)

Status History